

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Tuesday, August 1, 2023

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Tuesday, August 1, 2023 with the following members present: President, Noe Esparza; Vice President, Norma Hernandez; Secretary, Ramon Garza; Trustees: Wanda Heath Johnson, Linda Clark Sherrard, Jose Jimenez and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Trustee: Adrian Stephens was absent.

EXECUTIVE SESSION: At 5:33 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
 - 1. Consider Board Member responsibilities.
 - 2. Consider Superintendent responsibilities.
 - 3. Consider approval for Terri Moore's assignment of Substitute.
 - 4. Consider approval of the Chapter 21 term contract recommendation beginning in 2023-2024, and authorize the Executive Director for Human Resource Services to notify the related employee of the contract recommendation.
 - 5. Consider approval of the employment of contractual personnel as presented.
- C. Section 551.087 Economic Development Negotiations - Discuss or Deliberate Financial Information from Business Prospect for Economic Development Negotiations or Deliberate Offers of Financial or Other Incentives for such Prospects**
 - 1. Deliberation regarding potential letter of Non-objection to Gulf Streams for Foreign Trade Zone Exemption and the delegation of authority to the Superintendent or designee to negotiate the associated payment in lieu of tax (PILOT) agreement.

At 5:58 p.m., Mr. Esparza announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Esparza called for a motion to approve Terri Moore's assignment of Substitute.

A motion was made by Wanda Johnson and seconded by Linda Sherrard. The motion passed with a vote of 6-0-0.

Mr. Esparza called for a motion to approve the Chapter 21 term contract recommendation beginning 2023-2024, and authorize the Executive Director for Human Resource Services to notify the related employee of the contract recommendation.

A motion was made by Norma Hernandez and seconded by Wanda Johnson. The motion passed with a vote of 6-0-0.

Mr. Esparza called for a motion to approve the employment of contractual personnel as presented.

A motion was made by Jose Jimenez and seconded by Norma Hernandez. The motion passed with a vote of 6-0-0.

Mr. Esparza called for a motion to approve the potential letter of Non-Objection to Gulf Streams for Foreign Trade Zone Exemption and the delegation of authority to the Superintendent or designee to negotiate the associated payment in lieu of tax (PILOT) agreement.

A motion was made by Wanda Johnson and seconded by Jose Jimenez. The motion passed with a vote of 5-0-1.

PUBLIC HEARING: At 6:00 p.m., Mr. Esparza called the Public Hearing to order and introduced Mrs. Holli Malloy, Assistant Superintendent for Curriculum & Instruction & Professional Development, who provided the Annual Performance Report of the District's Optional Flexible School Day Program for the 2022-2023 school year. She reviewed the purpose of the program and the application for the 2023-2024 school year. This is a Texas Education Agency Requirement.

The Public Hearing was adjourned at 6:02 p.m.

REGULAR MEETING: At 6:03 p.m., Mr. Esparza called the meeting to order. Noe Esparza opened the meeting with a prayer, North Shore Senior High School AFJROTC color guard presented the pledges to the American and Texas flags.

PUBLIC COMMENT ITEMS:

A. Public Comment for Posted Agenda Items

There were no public comments for posted agenda items.

B. Public Comment for Non-Agenda Items

I. Ms. Maritza Cortez submitted a public comment, but she did not show up to the Board Meeting. Mr. Esparza called her name but Ms. Cortez never stepped up to the podium to give a public comment. Mr. Esparza stated that Ms. Cortez was not present.

II. Ms. Kim Topps, delivered a public comment regarding Voter Registration.

RECOGNITION: Dr. Moore and Wanda Johnson recognized the following:

A. Special:

1. Dr. John Moore, Superintendent of Schools, will recognize the new Board officers for the 2023-2024 school year.

B. Employee:

1. Galena Park ISD will recognize the following administrators and their new assignments for the 2023-2024 school year.

Dr. Joe Coleman, Senior Director for Secondary School Administration

Mr. Jaime Rocha, Senior Director for Elementary School Administration

Mr. Richard Lee Ramirez, Senior Director for School Operations

Mr. James Cline, Senior Director for Risk Management and Non-Exempt Services

Mr. Lowell Lee Brown, Director for Grounds

Ms. Laurie Crockett, Director for Elementary Math & Science

Ms. Kimberly Gollihar, Director for PEIMS & Data Quality

Ms. Jennifer Roach, Director for Professional Development

Ms. Judith Rodriguez, Director for Elementary English Language Arts & Social Studies

Mr. David Pierson, Principal, North Shore Senior High School

Ms. Barika Noris, Principal, North Shore Ninth Grade Center

Ms. Elizabeth Nava, Principal, Galena Park Middle School

Ms. Ashleigh Barrett, Principal, Normandy Crossing Elementary School

Ms. Irene Bensor, Principal, Galena Park Elementary School

Ms. Victoria Garcia-Hernandez, Principal, MacArthur Elementary School

Ms. Maria Munoz, Principal, Cloverleaf Elementary School

BOARD COMMENTS: Linda Sherrard congratulated the new administrators. Norma Hernandez visited and was very impressed with the make it take it center. It is an amazing place to go for teachers.

REPORTS: Mr. Esparza introduced Mr. Jerid Link, Executive Director for Human Resource Services, who presented the Texas Association of School Board Policy Manual Update 121, as presented for the Board of Trustees review and adoption at first and final reading.

Mr. Esparza introduced Mr. Harold "Sonny" Fletcher, Senior Director for Facilities Planning and Construction, who provided a 2016 Bond Program construction update.

NEW BUSINESS – ACTION:

Mr. Esparza asked the Board if there was a motion to approve naming Linda Clark Sherrard as delegate and Jose Jimenez as alternate to the 2023 TASB Delegate Assembly to be held on September 30, 2023.

A motion was made by Wanda Johnson and seconded by Norma Hernandez to approve naming Linda Clark Sherrard as delegate and Jose Jimenez as alternate to the 2023 TASB Delegate Assembly as presented. The motion passed with a vote of 6-0-0.

Mr. Esparza asked the Board if there was a motion to approve the additions, revisions or deletions to district policies as recommended by TASB Policy Service and according to the Instruction Sheet for TASB Localized Policy Manual Update 121 at first and final reading.

A motion was made by Norma Hernandez and seconded by Jose Jimenez to approve additions, revisions or deletions to TASB Local Policy Manual Update 121, as presented. The motion passed with a vote of 6-0-0.

Mr. Esparza asked the Board if there was a motion to approve the renewal for the period of September 1, 2023, through August 31, 2024, for General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance provided by Texas Political Subdivisions Joint Self Insurance Fund through an Inter-Local Agreement.

A motion was made by Linda Sherrard and Jose Jimenez to approve the renewal for the period of September 1, 2023, through August 31, 2024, for General Liability, Auto Liability & Physical Damage, Educators Legal Liability and Crime Insurance, as presented. The motion passed with a vote of 6-0-0.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Esparza stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Esparza asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

A. General Consent Agenda:

1. Consider approval of the minutes for the Workshop and Regular Meeting held on June 12.
2. Consider approval of the Student Code of Conduct for the 2023-2024 school year.
3. Consider approval of the 2023-2024 Optional Flexible School Day Program Application.
4. Consider approval of the list of middle and high school Advanced Courses as presented.
5. Consider approval of the District Improvement Plan and Campus Improvement Plans for the 2023-2024 school year.
6. Consider approval of the Galena Park ISD list of appraisers for the 2023-2024 school year.
7. Consider approving an amendment to Galena Park ISD's District of Innovation Local Innovation Plan.

A motion was made by Norma Hernandez and seconded by Wanda Johnson to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mr. Esparza asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

A. Financial Consent Agenda:

1. Consider approval of the purchase of the Flex license for the term of August 1, 2023, through August 31, 2028, from Presidio Network Solutions Group, LLC via DIR-TSO-4167 at an estimated amount of \$570,000.
2. Consider approval of the purchase of textbooks for the students in the dual credit scholarship program from Barnes and Noble for the period of September 1, 2023, through August 31, 2024, via Central Texas Purchasing Alliance using Klein ISD RFP# 24-101 at an estimated amount of \$255,000.
3. Consider approval for the payment of the tuition for the students in the dual credit scholarship program for the 2023-2024 school year to San Jacinto College District at an estimated amount of \$550,000.
4. Consider purchase approval to sign the Shared Service Arrangement with Tri-County East Regional Day School Program for the Deaf, for one year from August 14, 2023, through May 23, 2024. Contract for services is procured via Goose Creek Consolidated Independent School District pursuant to the interlocal shared services agreement for the administration of RFP#19-017 at an estimated expenditure of \$440,000.
5. Consider purchase approval of the staffing agreement with Epic Health Services, Inc. dba Aveanna Healthcare to provide Professional Services at an estimated amount of \$180,000 for the period of August 8, 2023, through July 31, 2024.
6. Consideration and approval to authorize the Superintendent or designee to execute agreements with authorized day treatment service provider purchase service agreements with River Oaks Academy to provide special education services for the period of August 21, 2023, through May 24, 2024, at an estimated cost not to exceed \$200,000. The approval of this recommendation will allow the district to respond to the immediate needs of students who require such services.
7. Consider approval for the award to RFP-MA 22-014 General Purchases to recommended vendors on a continuous basis through July 31, 2025, at an estimated annual expenditure of \$500,000.

1st Choice Restaurant Equipment & Supply, LLC

2 Broke Cajuns Smoke House BBQ LLC

Abecedarian ABC, LLC

ACCO Brands USA LLC

Alamo Music Center

Al's Formal Wear
 American Challenge
 Apperson, Inc.
 B.E. Publishing
 Ballard & Tighe, Publishers
 Barnes & Noble Booksellers, Inc.
 Blooket LLC
 Bonfire Northshore, LLC
 Brother in Laws Barbque
 BSN Sports LLC
 Cady Studios LLC
 Capstone, Capstone Classroom
 Carnes Y Pollos Asados El Regio
 Century Resources
 Children's Plus, Inc.
 Coast to Coast Computer Products, Inc.
 Crumbcakes Coffee House LLP
 Dan's Seafood and Wings
 Deanan Gourmet Popcorn
 Delaney Educational Enterprises, Inc.
 Delegard Tool of Texas, Inc.
 Diadem Sports LLC
 Dilly Campus Supply
 DSOUZA INC DBA-WALLISVILLE DRY CLEAN SUPER CENTER
 EAI Education
 Educational Innovations, Inc
 Empowering Writers, LLC
 Enterline Subs LLC
 ESCU & ASSOCIATES
 Extreme Vinyl Supply Inc.
 FASTSIGNS
 Floor-Tex Commercial Flooring LLC.
 FOLLETT CONTENT SOLUTIONS, LLC
 Fort Worth Running Company
 Fred J. Miller, Inc.
 Freddy's Frozen Custard & Steakburgers
 Frog Street Press, LLC
 Galena Park Ace Hardware
 Game One
 Gateway Printing & Office Supply, Inc.
 GBCSTORIES.COM LLC
 getpoms.com
 Geyer Instructional Products
 Gigis New Orleans Sno Balls
 Good Taste Barbeque & Southern Cooking
 Graphics Unlimited, Inc.
 Groggy Dog
 Herff Jones (Graduate Sales & Recognition)
 Ines M Sapp
 J.R., Inc.
 Junior Library Guild
 Keystone Books and Media, Inc.
 LD Products, Inc.
 Leapin' Leotards Ltd.

Lectorum Publications, Inc
 LENNYS SUB 268 DOWNTOWN-TUNNEL
 Longhorn Steakhouse Restaurants
 Lubys Restaurant Corporation
 Lunas Mex. Restaurant
 M&A Technology
 McKinney Restaurant Management, Inc.
 Meteor Education, LLC
 MIDDLETON SUPPERMARKET
 Monument Inn, Inc
 Nasco Education LLC
 Newbart Products, A Division of Rockmount Solutions
 Nick's Donuts LLC
 North Shore Steel Co Inc DBA North Shore Steel
 North Star Editions, Inc.
 Olive Garden restaurants
 Pacific Learning, Inc
 Peter Piper Pizza
 R&K Barbecue
 Rainbow Books, Inc.
 Raising Cane's Restaurants, LLC.
 Rally! Education
 Randy's Driveshaft Service
 Really Good Stuff
 Ricky's Dry Cleaners
 Rosen Classroom OR Rosen Digital OR Powerkids Press OR Jackdaw Publications
 School Mate
 Speed Stacks, Inc
 Stark Bros Beef Shop
 Steve Weiss Music Inc.
 Summit Sportswear Inc.
 Super Duper Publications
 Sweet Cones
 TACOLAND MANAGEMENT LLC
 Texas Art Supply Co.
 The Honey Baked Ham Company, LLC
 Triple J's Smokehouse Inc.
 US Games
 Vestige International
 West Music Company, Inc.
 Whataburger Restaurants LLC
 Wolf's Hamburgers

8. Consider approval of the proposed Budget Amendments for the months of June and July 2023.
9. Consider approval of the renewal of the Master Service Agreement for Software Support and Maintenance Agreement for the term of September 1, 2023, through August 31, 2024, from Frontline Education via the Cooperative Region 19 Contract #17-7247 at an estimated annual expenditure of \$750,000.
10. Consider approval for the renewal of RFP 21-006 Custodial Supplies for the period of September 1, 2023, through August 31, 2024, at an estimated expense of \$800,000 to vendors listed below:
 - Butler Business Products, LLC
 - Ferguson Facilities Supply
 - Gulf Coast Paper Co., Inc.
 - Liberty Office Products or Gorilla Office Supplies
 - Pyramid School Products
 - Quill LLC

Ridley's Vacuum & Janitorial Supply
School Specialty, LLC
Zhou Medical Solutions, LLC

11. Consider approval for the renewal of RFP 21-005 Warehouse Services for the period of September 1, 2023, through August 31, 2024, at an estimated expenditure of \$500,000 with multiple vendors listed below:

ACCO Brands USA LLC
Graphics Unlimited, Inc.
Gulf Coast Paper Co., Inc.
Liberty Office Products or Gorilla Office Supplies
MSC Industrial Supply Co
Nasco Education LLC
Pyramid School Products
Quill LLC
Ridley's Vacuum & Janitorial Supply
School Health Corporation
School Specialty, LLC
Texas Art Supply Company
Unipak Corp.
Zhou Medical Solutions, LLC

12. Consider approval of the renewal of RFP 23-001 Pest Management for the period of September 13, 2023, through August 31, 2024, from Bug Man Pest Control, BUGCO Pest Control, and Pest Management, Inc., for an estimated annual expenditure of \$150,000.
13. Consider approval of award RFP 23-017 Security Window Film for the period of August 1, 2023, through July 31, 2025, from Commercial Window Shield at an estimated amount of \$955,000.
14. Consider approval of the resolution committing 100% of the Campus Activity Fund balance at August 31st fiscal year end as a portion of the Special Revenue Fund balance as presented.

A motion was made by Ramon Garza and seconded by Jose Jimenez to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

INFORMATION: The following documents were presented for information:

A. Sonya Haidusek-Niazy, Chief Financial Officer/Deputy Superintendent for Operational Support, presented:

1. Certification of Tax Collection Rate
2. Tax Collection Report for May 2023
3. Tax Collection Report for June 2023
4. 2016 Bond Program Financial Report as of June 30, 2023
5. Federal grants received for the period September 1, 2022, through August 31, 2023
6. General Fund Budget Summary Report for the period of September 1, 2022, through May 31, 2023
7. Quarterly Investment Report for the Period of March 1, 2023, through May 31, 2023

B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:

1. Early Head Start Policy Council Meeting Minutes from May 2023
2. Early Head Start Update and Fund 205 Expenditure Report Summary from May 2023


There being no other business before the Board at this time, the meeting was adjourned at 6:36 p.m.



Noe Esparza, President

Norma Hernandez, Board Vice President
Signed in the absence of
Noe Esparza, Board President

ATTEST:



Ramon Garza, Secretary